



Bertrand Chaffee Hospital
224 East Main St
Springville, NY 14141

RE: PFI # 280

Submitted by: Jennifer Siragusa RN
CNO/Clinical Operations Officer
(716)592-2871 Ext 1203

Staffing template for Medical Surgical Floor 1:5 RN to Patient Ratio		
Bed Capacity: 21 Surge Plan (21-25)		
ADC: 8		
Medsurg	Ratio	
	Staff	Patients
RN	1	5
NA	1	7

Additional Med/Surg Staff	Total Hours	Schedule
Unit Secretary	77.5 hr/ week	M-F 0700- 2000 and sat/sun 0700-1500
RN Department Manager	40hrs/week	M-F hours varied
Discharge planner	40 hrs/week	M-F 0630-1500
Utilization RN	40 hrs /week	M-F 0700-1500
Physician's Assistant	84 hrs/week	Sun- Sat 0700-1900

RN : 12.5 hour shifts 0700 to 1930 & 1900 to 0730
Aides: 7.5 hour shifts : 0700 to 1500, 1500 to 2300, 2300 to 0700

Emergency Department		
Visit volume 11,000/year		
Average 30pt/24 hr		
	0600-1830	1800-0630
RN	2	2
Reg Clerk *	1	1
LPN	1	1
Additional RN to perform triage duties daily 1100 - 2330		

*Registration clerk 8 hours: 0700-1500, 1500-2300, 2300-0700

RN Department Manager 40 hr/week - Hours Varied

Facility Staff	total Hours	schedule
RN Hospital Supervisor	24/7	0600-1800/1800-0600
Respiratory Therapist	24/7	0700-1900/1900-0700
RN Infection control	40 hr	M-F 0800-1600

Surgery Department	
Operating Rooms (2)	
Per OR	
3 to 1 (Staff to PT)	Scrub Tech or LPN :1
	RN :1
	Circulating RN:1
PACU	RN to Patients
	1 to 2
ASU	1 to 3
Surgical Secretary	7-3 M-F

If there are any staffing questions or concerns, please contact the nursing supervisor and follow the Staffing Discrepancy Policy.

Nursing Supervisor # 716-592-2871 ext. 1382

Link to DOH clinical staffing communication form is listed below if needed.

<https://apps.health.ny.gov/pubpal/builder/survey/hospital-clinical-staffing-compl>